



Management Services

LeRoy Services Center
80 Munson Street
LeRoy, New York 14482
(585) 344-7900
(585) 658-7900

Genesee-Livingston-Steuben
Wyoming Board of Cooperative
Educational Services

WWW.GVBOCES.ORG

- Alexander
- Attica
- Avon
- Batavia
- Byron-Bergen
- Caledonia-Mumford
- Dansville
- Elba
- Geneseo
- Keshequa
- LeRoy
- Letchworth
- Livonia
- Mount Morris
- Oakfield-Alabama
- Pavilion
- Pembroke
- Perry
- Warsaw
- Wayland-Cohocton
- Wyoming
- York

SOUTH ANIMAL SCIENCE SUPPLIES BID

Documents Included:
Legal Notice to Bidders
Instructions to Bidders
General Specifications
Exhibit A, B and C
Appendix A
And
Schedule 1 - Bid Forms Packet

****New Terms and Conditions: Section 16 - Price Adjustment****
*****Electronic Bid Submission Instructions have been updated*****

Bids to be Opened: May 24, 2024

Time: 9:00 am

Place: Genesee Valley BOCES
80 Munson Street
LeRoy, NY 14482

Please note regarding Emergency Closing:

In the event that the LeRoy Services Center located at the address above is closed due to an emergency closing such as inclement weather, the bid opening will be held on the next business day at the same time noted in this bid; bids will be received until this time. However, emergency closings will not affect electronic bid submission date.

Vendor # _____
 (GVBOCES USE ONLY)

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

LEGAL NOTICE TO BIDDERS

The Board of Cooperative Educational Services of Genesee -Livingston-Steuben-Wyoming Counties in the Village of Le Roy, (In Accordance with Section 103 of Article 5 - A of General Municipal Law) hereby invites the submission of Sealed Bids for:
South Animal Science Supplies.

All bid documents for **sealed bid submission** may be obtained by emailing the Business Office at: adminpurch@gvboces.org, or go to our website: www.gvboces.org (Locate "Services and Management" tab, then "Bid Information" tab and select appropriate bid name). **Sealed Bids** will be accepted until 9:00 am, on May 24, 2024 at the Genesee Valley BOCES, 80 Munson Street, Le Roy, NY 14482.

All bid documents for **electronic bid submission** may be obtained at: www.bidnetdirect.com/genesee-valley-boces **Electronically submitted bids** need to be uploaded to BidNet Direct: www.bidnetdirect.com/genesee-valley-boces by 9:00 am, on May 24, 2024. Online bidding system closes at exactly 9:00 am. Please allow sufficient time to upload your documents. Late submittals will not be accepted.

Bid documents obtained from any other source are not considered official copies.

All bid submissions will be publicly opened and read beginning at 9:00 am.

The Board reserves the right to reject any and all bids.

By: Christine Ceru, Purchasing Agent

Date: April 18, 2024

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

INSTRUCTIONS TO BIDDERS

These instructions shall be part of the bid specifications. Failure to read and understand all the instructions and specifications in the bid will not exempt an awarded vendor from compliance with those instructions and specifications.

1. Read all bid documents contained in this package to ensure bid compliance including Schedule 1 – Bid Forms Packet.
2. Copies of bid documents may be obtained through the Business Office located at 80 Munson Street, Le Roy, NY 14482 or our website: www.gvboces.org. Bid documents for electronic submission can be obtained at: www.bidnetdirect.com/genesee-valley-boces Bid documents obtained from any other source are not considered official copies.
3. All submitted documents shall remain the property of GV BOCES.
4. No discounts for total award will be considered.
5. No shipping, delivery, handling or fuel surcharges allowed.
6. District contact information is provided on Exhibit A.
7. Prices given by the vendor in this bid document shall be binding for the following contract period; August 1, 2024 through May 31, 2025.
8. Provide catalogs and/or access to online catalog.
9. Each bidder must state that no officer of GV BOCES or member of the Board is directly or indirectly interested in the proposal. A BID PROPOSAL CERTIFICATIONS form is included in Schedule 1 and becomes part of this bid proposal. Failure to sign this statement may constitute grounds for rejection of bid.
10. **For all bids being submitted as a hard copy (hand delivered or mailed) the following applies:**
 - a. All submitted documents **must be completed in ink (no pencil)**.
 - b. Any information hand written by the vendor must be clear and legible, including pricing. Failure to comply could result in rejection of bid.
 - c. Signatures are required where indicated on all forms. Electronic signatures are acceptable. An electronic signature shall include faxed versions of an original signature, electronically scanned and transmitted versions of an original signature. Printed or typewritten signatures are not acceptable.
 - d. Prior to bid opening, if samples are requested, mail them to: Business Office, Attn: Bidding 80 Munson St.; LeRoy, NY 14482. Samples must be clearly labeled with bidder's name, bid title and bid item number.
 - e. Complete the forms included in Schedule 1 – Bid Forms Packet:
 - i. Bidder's Company Information & Signature Page
 - ii. Bid Proposal Certification
 - iii. Iran Divestment Act Certification
 - iv. Bidder's Customer References
 - v. Catalog/Item Discounts Bid Offering
 - vi. Non-Bidders Response Form (only if applicable)
 - vii. W-9 – Complete with signature and date
 - viii. Bid Request Compilation and Vendor Response Form - pages 1 – 17
 - **If an item is not being bid, it must be marked No Bid. Do not leave any unit cost field blank.** Failure to comply could result in rejection of bid.
 - f. For all bids being submitted as a hard copy (hand-delivered or mailed), **DO NOT** use the excel file found on BidNet Direct. For hard copy bids, you must use the Bid Request Compilation and Vendor Response Form included in the pdf version of the bid document found on our website: <https://www.gvboces.org> Failure to comply could result in rejection of bid.
 - g. To submit a bid, return all the completed items listed in #10 e. above in a sealed envelope labeled with the bid title, bid number, bid opening date and time, bidder's name, and bidder's address to:
Genesee Valley BOCES
Attn: Brenda Burg
80 Munson Street
LeRoy, NY 14482
 - h. All bids received after the time stated in the Legal Notice to Bidders will not be considered and will be returned unopened to the bidder. The envelope will be marked with the date and time of receipt and returned to the vendor, unopened. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of GV BOCES. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having the bid deposited on time at the place specified.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

11. **For all bids being submitted electronically through BidNet Direct the following applies:**
- a. All bid forms included in Schedule 1 – Bid Forms Packet must be uploaded to: www.bidnetdirect.com/genesee-valley-boces in order to be submitted electronically.
 - b. The Vendor Bid Response excel file must be uploaded to: www.bidnetdirect.com/genesee-valley-boces. See Exhibit B for submission instructions. Failure to comply with submission instructions could result in rejection of bid.
 - c. If any information on the forms that are required to be uploaded are hand written by the vendor, they must be clear and legible. Failure to comply could result in rejection of bid.
 - d. Signatures are required where indicated on all forms being uploaded. Electronic signatures are acceptable. An electronic signature shall include faxed versions of an original signature, electronically scanned and transmitted versions of an original signature. Printed or typewritten signatures are not acceptable.
 - e. Prior to bid opening, if samples are requested, mail them to: Business Office, Attn: Bidding 80 Munson St.; LeRoy, NY 14482. Samples must be clearly labeled with bidder's name, bid title and bid item number.
 - f. Complete the forms included in Schedule 1 – Bid Forms Packet:
 - i. Bidder's Company Information & Signature Page
 - ii. Bid Proposal Certification
 - iii. Iran Divestment Act Certification
 - iv. Bidder's Customer References
 - v. Catalog/Item Discounts Bid Offering
 - vi. Non-Bidders Response Form (only if applicable)
 - vii. W-9 – Complete with signature and date
 - g. For all bids being submitted electronically through BidNet Direct, **YOU MUST** use the Vendor Bid Response excel file only found on BidNet Direct. When completed, the excel file must be uploaded to: www.bidnetdirect.com/genesee-valley-boces
 - h. To submit a bid, upload all the required items listed in #11 f. and the excel file required in #11 g above.
 - i. Online bidding system closes at exactly the time stated in the Legal Notice to Bidders. Please allow sufficient time to upload your documents. Late submittals will not be accepted. Any emergency closings will not affect electronic bid submission date.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

GENERAL SPECIFICATIONS

By signing and submitting this bid for consideration by Genesee Valley BOCES (hereinafter called 'GV BOCES'), the vendor acknowledges that they have read, understand and agree to all aspects of the specifications as presented, without reservation or alteration.

1. GENERAL BID CONDITIONS

- a. It shall be understood that a bidder may submit only one bid for each line item and only one bid package for award consideration. Submission of more than one bid per item or more than one bid package shall be deemed collusion and that all bids received from the submitting bidder shall be rejected. It shall also be understood that substitute items will be evaluated; however, only one substitute line item will be accepted per item. Any additional substitute line items submitted will be rejected and not considered for bid award.
- b. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. For any bid responding as a hard copy submission, every request for such interpretation shall be in writing, to the Purchasing Agent, not less than five (5) days prior to the date of the bid opening. For any bid responding electronically, go to the "Question Acceptance Deadline" section in BidNet Direct to enter your question by the date indicated. Notice of any and all such interpretations and any supplemental instructions will be sent to all bidders of record by GV BOCES in the form of an addenda to the specifications. Any addenda so issued shall become part of the bid document.
- c. Units of Measure and container sizes are important. An awarded vendor will be held to their pricing provided for the unit of measure and container sizes specified unless the vendor modifies the unit of measure or container size when completing their bid document.
- d. All prices quoted must be "per unit" as specified; e.g., do not quote "per case" when "per dozen" is requested; otherwise, bid may be rejected.
- e. For hard copy bid submissions, the Bidder must insert the unit cost and the extensions for each line item in the bid. For electronic bid submissions, the Bidder must insert the unit cost in the appropriate column; either column G (Unit Cost) or column L (Subs Unit Cost). Extensions will calculate automatically.
 - i. For hard copy submission type, if an item is not being bid, it must be marked No Bid in the "Unit Price" column. For electronic submission type, it must be marked No Bid in Column I labeled "Vendor Catalog Number" and 0.00 should be entered in the "Unit Cost" column. Do not leave any unit cost field blank with either submission type. Failure to comply could result in rejection of bid.
 - ii. In the event of a discrepancy between the unit cost and the extension, the unit cost will govern. Prices shall be extended in decimal, not fractions.
- f. GV BOCES does not offer or supply anyone with the list of vendors that have obtained a copy of the bid specifications or any cost estimates for a project prior to the opening of the bid. No exceptions are made to this policy.
- g. GV BOCES reserves the right to allow all municipalities, political sub-divisions of New York State and not-for-profit organizations authorized under the General Municipal Law of the State of New York to purchase any goods and/or services awarded as a result of this bid in accordance with the latest amendments to NYS GML 100-104. However, it is understood that the extension of such contracts is at the discretion of the vendor and the vendor is only bound to any contract between GV BOCES and the vendor.

Any necessary deviations from the bid specifications in the award of a participant contract, whether such deviations relate to quantities, or delivery points, shall be resolved between the successful bidder and the other municipalities, political sub-divisions of New York State or not-for-profit organizations.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

- h. In accordance with New York State General Municipal Law, GV BOCES will not be liable for any purchases or contracts for goods or services for which funding is not available. As a result, the vendor agrees to hold GV BOCES harmless for any contracts let for which funding either does not currently exist, or for which funding has been removed prior to the issuance of a purchase order by GV BOCES.

Issuance of a purchase order by GV BOCES indicates that they currently have and have set aside adequate funds to procure the goods and services indicated in the purchase order or contract. Receipt of a resolution by their Board is not in and of itself a binding contract with GV BOCES.

Should it become necessary for GV BOCES to cancel a project or purchase after a purchase order has been issued, GV BOCES will only be liable for and the vendor agrees to only assess those financial damages that it can prove to have incurred as a result of the cancellation.

2. ACCEPTANCE OR REJECTION

- a. Any deviation from the adherence to these specifications may exclude the bidder from consideration.
- b. Awards will be made as soon as practical after bid opening. The Board reserves the right to reject or waive all informalities in any bid received, and to reject all bids and re-advertise if such procedure is in the best interest of GV BOCES. Bids offering terms other than those contained in the specifications may be rejected.

3. AWARD

- a. Various brand names that may be mentioned in these specifications are given to establish a standard of quality. It is not our intent to limit awards to any one brand, but rather to set a standard and establish a basis for equality. However please note, there may be item(s) that clearly are stated no substitutes will be accepted.
- b. If two or more bidders submit identical bids as to price, quality, etc., the decision of the Board to award a contract to one of such identical bidders shall be final.
- c. The successful bidder(s) shall supply all guarantees, service warranties and manuals where applicable.
- d. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.
- e. Notice of Award shall be made to the successful bidder within ten (10) days from the date of the Board action.
- f. GV BOCES reserves the right to award by item, by sub-category, or by total, whichever is in their best interest.
- g. The award, if made, can be expected by April 30, 2024.

4. BID SECURITY

- a. If the supplies, materials or equipment are to be delivered over an extended period of time, or if the specifications so state, the successful bidder may be required to execute an agreement in relation to the performance of such contract. If the specifications so state, the successful bidder also may be required to furnish a performance bond equal to ten percent (10%) of the contract to guarantee faithful performance of such contract. Such performance bond shall be maintained in full force and effect until the contract has been fully performed. The surety company furnishing each performance bond shall be authorized to do business in the State of New York and must be satisfactory to GV BOCES.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

5. CATALOG/WEBSITE INSTRUCTIONS

- a. Bidders must supply with their bid packet, either access to their online catalog (including login/password if needed to access catalog items) or one (1) hard copy of their current catalog(s). These will be used in the analysis of the bid submitted. Bidders who do not submit these required items may be considered non-responsive.

6. CONTRACT

- a. A contract may be canceled at the successful bidder's expense upon nonperformance of contract.
- b. Termination for Convenience: GV BOCES, by 30 days written notice, may terminate this contract, in whole or in part, when it is in the best interest of GV BOCES. If this contract is so terminated, GV BOCES shall be liable only for payment in accordance with the payment provisions of this contract for services rendered and/or supplies received prior to the effective date of termination.
- c. Cancellation of contract for any reason may result in removal of the successful bidder's name from mailing lists for future proposals for an indeterminate period.
- d. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet, or otherwise dispose of the contract or right, title, or interest therein, or power to execute such contract, to any other person, company, or corporation, without the previous written consent of GV BOCES.
- e. Provided it is mutually agreeable between the vendor and GV BOCES the contract prices may be extended beyond the expiration date of the contract period.
- f. Unless otherwise specified, a notice to the successful bidder by the issuance of purchase orders along with the specifications and bid offer to the bidder will constitute and create a contract. The Board reserves the right to hold all bids for forty-five (45) days subsequent to the opening of bids for examination and consideration.
- g. A contract shall bind the successful bidder on their part to furnish and deliver at the prices and in accordance with the conditions of this bid. Contracts shall bind GV BOCES on its part to order from the successful bidder and to pay the contract prices for all items ordered and delivered.
- h. If the successful bidder fails to deliver within the time specified, or within reasonable time as interpreted by GV BOCES or fails to make replacement of rejected articles, GV BOCES may purchase from other sources to take the place of the item rejected or not delivered. GV BOCES reserves the right to authorize immediate purchase from other legally available sources against rejections on any contract when necessary.

7. ESTIMATED QUANTITIES

- a. All items awarded are available to be purchased by all participants, whether or not quantities were estimated by a district for any item.
- b. The participants reserve the right to purchase items from any other bids allowable under New York State General Municipal law, including but not limited to New York State contracts should doing so result in savings for the district.
- c. Any quantities shown on the Bid Request Compilation and Vendor Response Form (hard copy) or Vendor Bid Response excel file (electronic excel file) are estimates only. GV BOCES solicits your bid on a "more-or-less" basis: i.e., the prices bid by you shall apply whether or not GV BOCES order more or less of any of the quantities shown. GV BOCES does not guarantee the quantities to be ordered. The award decision will be based on vendor responses and those responses which are in the best interest of GV BOCES.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

8. EXCESSIVE DELAY

- a. It is expected that the delivery of items will be received by the ordering department within thirty (30) days from receipt of order by the vendor. If delivery by the vendor is delayed by more than fifteen (15) business days after the thirty (30) day delivery time frame, the ordering department reserves the right to terminate the order of any or all undelivered units.

9. INVOICES

- a. Invoices presented must be specific to the participant that issued the purchase order and must be accurate, noting Purchase Order number, name of item, item number, quantity shipped, bid pricing per unit and extended cost, and all credits due. Credits must reference original invoice. Early payment discount option should be noted on invoices. Inaccurate invoices will not be considered for payment until correct and payment terms will be applicable from the date the accurate invoice is received. Payment of invoices is the responsibility of GV BOCES, who issued the purchase order.

10. ORDERING

- a. No minimum order shall be required. Purchase orders will be issued by individual participants for actual quantities needed.
- b. GV BOCES will purchase by item, by groups, or by total, whichever is in their best interest.
- c. No legal or financial obligations to vendors are created or implied by the participation in this bid.

11. SAFETY DATA SHEETS (SDS)

- a. An SDS must accompany each shipment of all required items as established by the New York State Right to Know Law, enacted in 1970, and the Federal Communication Standard enacted in 1983. Vendors that fail to comply will not be considered for future bids.

12. MINORITY AND/OR WOMEN-OWNED BUSINESS ENTERPRISE (MWBE) REQUIREMENTS

- a. GV BOCES, in an attempt to encourage and promote participation from all vendor sources, and in accordance with General Municipal Law 103, advertises our legal bid notices in the official newspaper(s) of GV BOCES. Furthermore, when dictated by a source of funding, GV BOCES will make every effort to meet any additional MWBE requirements of said funding sources. GV BOCES will take all necessary affirmative steps as outlined by the funding source to assure that minority businesses, women's business enterprises, and labor surplus area firms are solicited and used when possible.

13. NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS

- a. Please see Appendix A for Contract Provisions as outlined in the Code of Federal Regulations Title II Grants & Agreements, Chapter II, part 200, Subpart D, 200.326 Contract Provisions.

14. PACKAGING AND DELIVERY

- a. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the school district. The successful bidder will be required to furnish proof of delivery in every instance.
- b. All deliveries shall be accompanied by delivery tickets or packing slips. Ticket shall contain the following information for each item delivered:
 - i. Contract number and/or Purchase Order Number
 - ii. Description of item
 - iii. Item number (if applicable)
 - iv. Quantity
- c. Failure to comply with this condition shall be considered sufficient reason for refusal to accept the goods.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

- d. The successful bidder shall be responsible for the delivery of items in good condition. If a delivery is not received in good condition, the receiving department will notify the successful bidder of the situation. The successful bidder agrees to remove and replace any visibly damaged cartons and all products found damaged upon opening or products that do not meet specifications. The successful bidder agrees to make good any discrepancies or errors found in receiving such as incorrect amounts, etc. Failure by the successful bidder to remove damaged or incorrect products within thirty (30) days of delivery will be regarded as abandonment and the district will have the right to dispose of said items as it sees fit.
- e. **No shipping, delivery, handling or fuel surcharges allowed.**
- f. Delivery must be made in accordance with the proposal and specifications. The total order is to be delivered to the following locations. (See Exhibit "A" for district contact information).
- g. Unloading and placing of the supplies is the responsibility of the successful bidder, and the departments accept no responsibility for unloading and placing of supplies. Any costs incurred due to the failure of the successful bidder to comply with this requirement will be charged to them. No help for unloading will be provided by GV BOCES and supplier should notify their truckers accordingly. All supplies will be unloaded adjacent to the drop-off point and inside the building.
- h. If the supplies, materials, or equipment cannot be received during the period of time specified, alternate delivery dates may be provided by specific itemization as noted on purchase orders and will be honored by the successful bidder and GV BOCES.

15. PAYMENTS

- a. Orders will be processed for payment when all items on a purchase order have been received in good order. Per GV BOCES policy, no partial payments will be made.

16. PRICE ADJUSTMENTS

- a. All vendors, by submitting a bid, agree to hold all prices offered firm for a period of at least sixty (60) calendar days from the effective date of the bid.
- b. Any pricing adjustment after the sixty (60) day threshold, requires the written consent of GV BOCES. In the event, the successful bidder proposes a price increase after the sixty (60) threshold, and such price increase is permitted by law, such price increase will be considered or authorized only to the extent of the verified amount of the cost of such item(s) was increased to the bidder by its supplier or manufacturer.
- c. **The successful bidder may not institute any new pricing on any orders received until GV BOCES has provided written acceptance of said increase(s).**
- d. Price adjustment requests will only be allowed one (1) time within any thirty (30) consecutive day period.
- e. Additionally, no more than one (1) price adjustment request shall be allowed per item throughout the duration of the bid effective dates.
- f. GV BOCES reserves the right to audit and/or examine any pertinent books, documents, records or invoices relating to the bid or item(s) in question after reasonable notice and during normal business hours and to deny such proposed price adjustment. In the event GV BOCES denies such proposed price adjustment, GV BOCES reserves the right to rescind said item(s). GV BOCES reserves the right to purchase said rescinded item(s) according to their purchasing policy.
- g. This section shall not be construed as a waiver of GV BOCES's right to enforce the contract pricing terms or other remedies available by law.
- h. GV BOCES retains the right to determine whether such proposed increase will become effective only after GV BOCES receives a written request satisfying the requirements set forth in this Section 16 (a-g) and GV BOCES agrees to the price increase in writing which will be within 10 business days.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

17. PURCHASING

- a. Purchases made by GV BOCES are not subject to New York State sales tax or federal taxes. A letter from the New York State Department of Taxation and Finance detailing the tax status will be provided to awarded vendors upon request.

18. RETURNS

- a. If the item or items called for in these specifications are delivered and fail to meet specifications in any respect, the bidder will be notified and will arrange for their removal at no expense to GV BOCES. If items are not removed, arrangements will be made to have these items removed at the expense of the awarded vendor.

19. ROYALTIES AND PATENT RIGHTS

- a. The successful bidder shall defend GV BOCES against all suits or claims for infringement of patent rights concerning materials delivered and shall save GV BOCES harmless from loss thereof.

20. SAMPLES

- a. GV BOCES reserves the right to request a sample of any item bid prior to the award. Samples are required where indicated. If the sample is not in accordance with the requirements of the specification, GV BOCES may reject the bid.
- b. Samples must be furnished free of charge and received prior to bid opening. Samples must be clearly labeled with bidder's name, bid title and bid item number.
- c. GV BOCES will not be responsible for any samples destroyed or mutilated by examination or testing.
- d. Samples not awarded can be returned at the bidder's expense, if bidder desires their return and provides a prepaid mailing label with samples. If bidder does not indicate the return of samples, GV BOCES shall consider samples as abandoned and shall have the right to dispose of them as its own property.
- e. Awarded samples will be held for comparison with deliveries.

21. SAVINGS CLAUSE

- a. The successful bidder shall not be held responsible for any delays caused by wars, acts of public enemies, strikes, fires, floods, acts of God, or for any other acts not within the control of the successful bidder and which, by the exercise of reasonable diligence, they are unable to prevent.

22. SUBSTITUTES

- a. GV BOCES reserves the right to accept reasonable substitutes for specified items as long as such substitutions in no way affect the performance of the item for which the bid has been requested and pricing remains the same. **It is the responsibility of the bidder to notify GV BOCES when offering such substitutions in the bid.**

23. SUPPORT CLAUSE

- a. An important component of any successful contract and bid is readily available support to deal with issues, concerns or problems. The inability of a potential bidder to comply with this requirement may result in disqualification of the potential bidder.

24. UNRESOLVED COMPLAINTS

- a. An awarded vendor and participant shall use best efforts to resolve any dispute between them. Both the district(s) and the awarded vendor will submit unresolved complaints in writing to the Genesee Valley BOCES bid coordinator within four (4) days of occurrence. The Coordinator will maintain a file of all complaints that are submitted from districts and vendor, including those resolved or unresolved. Genesee Valley BOCES reserves the right to consider these as part of a vendor performance evaluation.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

25. GUARANTEES BY THE SUCCESSFUL BIDDER

- a. The successful bidder guarantees:
 - i. Products are guaranteed against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.
 - ii. To furnish adequate protection from damage for all work and to repair damages of any kind for which successful bidder or successful bidder's employees are responsible.
 - iii. That the equipment/product delivered is standard, new, latest model of regular stock product or as required by specifications; also, that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice.
 - iv. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one-year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to Genesee Valley BOCES.

Bidding Contact List	Exhibit A			
Bid Category: South Animal Science Supplies Bid				
District Name	District Address	Contact Name	Phone Number	Email
Genesee Valley BOCES Mt Morris Campus	27 Lackawanna Ave Mt Morris, NY 14510	Janice Hamilton	585-658-7812	jhamilton@gvboces.org
Please Note: The Delivery Address will be per Purchase Order				

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

**Exhibit B
Instructions for the Submission of Electronic Bid Forms**

1. BidNet Direct is the electronic platform Genesee Valley BOCES is utilizing for the electronic bid process.
2. Free vendor registration is required to view the bid documents. You can register to become a bidder online at www.BidNetDirect.com If you have trouble with the website or vendor registration, please contact BidNet Direct Vendor Support Department at 1-800-835-4603 option 2.
3. The Vendor Bid Response excel file and Schedule 1 – Bid Forms Packet are available to download on the website: www.bidnetdirect.com/genesee-valley-boces
4. The Vendor Bid Response excel file shall be completed electronically and uploaded back to the same platform in the same format.
 - a. Do not password protect the excel file.
 - b. E-mailed or faxed responses are not acceptable.
5. Failure to follow **all** the submission instructions for the Vendor Bid Response excel file, could result in rejection of bid.
6. The bidder shall not alter the excel file in any manner except for modifying column widths. Do not delete any columns or rows. Any change in the electronic format will prevent the file from being read by the bid evaluation software and therefore may result in the rejection of the bid submission.
7. Bidder must insert the price per unit as specified in the excel file. Please do not enter anything but the price in the unit cost or subs unit cost column (no letters, part numbers, etc.).
8. It is **critical** to pay attention to the units of measure that are specified per item in the excel file. If the bidder is bidding an item that does not meet the exact specifics of a line item, such as unit of measure, item size and/or quantity per package, make sure to follow the instructions below in #14 for bidding item not as specified.
9. Please refer to Exhibit C for examples of entering information into the excel file.
10. Only fields specified below in #13 and #14 are to be used when entering your bid response.
11. Make sure to enter your bid price in only **ONE** column.
 - a. Use only Column G (unit cost) if bidding item exactly as specified
 - b. Use only Column M (subs unit cost) if offering a substitute
12. If an item is not being bid:
 - a. It must be marked No Bid in Column I - Vendor Catalog Number
 - b. Leave the unit cost field as is with 0.00
 - c. **Do not leave any unit cost field blank**
 - d. Failure to comply could result in rejection of bid
13. Instructions for **Bidding as Specified:**
 - a. If the bidder is bidding as specified (including manufacturer, color and package size) the bidder should fill in only the Unit Cost (column G) and Vendor Catalog Number fields (column I)

G	H	I
Unit Cost	Extended Cost	Vendor Catalog Number

14. Instructions for **Bidding not as Specified:**
 - a. When offering a substitute bid item, the bidder is required to fill in **ALL** substitute fields as noted below. (Substitute Desc (column J), Subs UM (column K), Subs Qty (column L), Subs Unit Cost (column M))

J	K	L	M
Substitute Desc	Subs UM	Subs Qty	Subs Unit Cost

- b. The bid software will not recognize a substitute item if all substitute columns (J-M) are not complete.
- c. Unit of Measure (Subs UM- column K) is limited to 4 characters.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

- d. When offering a substitute bid item, it is **key** to provide a complete and accurate item description including the brand, item size and how sold in the "Substitute Desc" column (column J). Be sure to follow this example when a substitute item is being bid:
- i. If Column D - Item Description Reads:
HAND SANITIZER, ALCOHOL BASED 4 OZ. - 12/CASE, PURELL
 - ii. If you are substituting brand, package size and case count, Column J would read as follows:
HAND SANITIZER, ALCOHOL BASED 6 OZ. - 24/CASE, SUAVE
 - iii. The following example is **NOT** acceptable as there is not enough information for analysis as it only provides brand name, package size and case count (product description is missing so the bid evaluation software would not know this was hand sanitizer, alcohol based):
SUAVE, 6 OZ., 24/CASE
 - iv. The bidder is required to fill in all substitute fields. (See Exhibit C for examples)
- e. When the substitute item is **not the same packaging size:**
- i. The bidder must adjust the number of packages needed of their product to equal the actual total individual units requested in the specification. All quantities must be in whole numbers. (Cannot bid 0.20 cases. Round up to 1.00 case.)
 - ii. The bidder is required to fill in all substitute fields. (See Exhibit C for examples)
- f. When the substitute item **is the same packaging size:**
- i. The bidder is required to fill in all substitute fields. (See Exhibit C for examples)
- g. Failure to comply could result in rejection of bid.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

**Exhibit C
Examples for Submission of Electronic Bid**

1. In the example below, the bidder is bidding the "same product" as specified in the "same size" specified. The bidder will only fill in the **Unit Cost** and the **Vendor Catalog Number** as indicated in red.

Item ID	Sub-Category	Item Description	UM	Quantity	Unit Cost	Vendor Catalog Number	Substitute Desc	Subs UM	Subs Qty	Subs Unit Cost
0500	0997	COPY PAPER, 8 1/2 X 11, WHITE, HIGH SPEED, SUB 20, ACID FREE, SOME RECYCLED MAT, 500 SHEETS/REAM, 10 REAMS/CASE	CS	1000	25.0000	36250			0.0000	0.00

2. In the example below, the bidder is bidding a "substitute product" in the "same size" as specified. The bidder must fill in **All Five Highlighted Columns** (as indicated in red) for the bid to be properly read by the bid software.

Item ID	Sub-Category	Item Description	UM	Quantity	Unit Cost	Vendor Catalog Number	Substitute Desc	Subs UM	Subs Qty	Subs Unit Cost
0630	0060	CAPE, NYLON, COMBOUT CAPE, 28" X 28", BLACK, VELCRO CLOSURE, SCALPMASTER BURMAX 3020 OR EQUAL	EA	15	0.0000	2226	CAPE, NYLON, COMBOUT CAPE, 30 X 30 , BLACK, VELCRO CLOSURE, CAMEO LG	EA	2.0000	15.00

3. In the example below, the bidder is bidding the "same product" as specified in a different size than specified. The bidder must fill in **All Five Highlighted Columns** (as indicated in red) for the bid to be properly read by the bid software.

Item ID	Sub-Category	Item Description	UM	Quantity	Unit Cost	Vendor Catalog Number	Substitute Desc	Subs UM	Subs Qty	Subs Unit Cost
0020	01	ENVELOPES, TYVEX, WHITE, 12" X 16", 2" EXPANSION, 14#, OPEN END, 100/BX	BX	20	0.0000	2323	ENVELOPES, TYVEX, WHITE, 12" X 16", 2" EXPANSION, 14#, OPEN END, 250/BX	BX	25.0000	8.00

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

Appendix A – Federal Contract Provisions

Contract Provisions as outlined in the Code of Federal Regulations Title II Grants & Agreements, Chapter II, part 200, Subpart D, § 200.326 - Contract provisions.

Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141- 3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141- 3144) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701- 3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Board of Cooperative Educational Services Genesee-Livingston-Steuben-Wyoming Counties

(G) Clean Air Act (42 U.S.C. 7401- 7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251- 1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See § 200.322 Procurement of recovered materials.

§ 200.322 - A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**



Schedule 1 - Bid Forms Packet

(hard copy (hand or mailed) submission)

All forms included in Schedule 1 – Bid Forms Packet, are part of the bid instructions. Failure to read, understand and complete all the required forms may constitute grounds for rejection of bid.

The following forms included in this bid forms packet must be completed and returned:

- Bidder's Company Information & Signature Page
 - Bid Proposal Certification
 - Iran Divestment Act Certification
 - Bidder's Customer References
 - Catalog/Item Discounts Bid Offering
 - Non-Bidders Response Form (only if applicable)
 - W-9 – Complete with signature and date
 - Bid Request Compilation and Vendor Response Form – pages 1-17
- (The Bid Request Compilation and Vendor Response Form is only to be used with bids submitted as a hard copy: hand delivered or mailed)**

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

**BIDDER'S COMPANY INFORMATION & SIGNATURE PAGE
SOUTH ANIMAL SCIENCE SUPPLIES BID**

Please Print

Company Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ E-Mail: _____

Contact information for questions regarding the bid:

Name: _____

E-mail: _____ Phone: _____

Address where purchase orders should be mailed:

Attention: _____

Address: _____

City/State/Zip: _____

Can we e-mail purchase orders to you? Yes / No

If yes, please provide Email Address: _____

Contact information for questions surrounding an existing order:

Name: _____

E-mail: _____ Phone: _____

Name of Sales Representative: _____

E-mail: _____ Phone: _____

Online Catalog/Website Instructions: _____
(Website address, log-in/password information)

If a unique reference number is required on the purchase orders as a result of this bid, please list it here:
_____.

Printed Name of Authorized Signer: _____ **Title:** _____

Authorized Signature: _____ **Date:** _____

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

BID PROPOSAL CERTIFICATIONS

Firm Name _____

Business Address _____

Telephone Number _____ Date _____

- I. General Bid Certification - The bidder certifies that he will furnish, at the prices herein quoted, the materials, equipment and/or services as proposed on this bid.

 - II. Non-Collusive Bidding Certification - By submission of this bid proposal, the bidder certifies that he is complying with Section 103-d of the General Municipal Law as follows:
 - 1. Statement of non-collusion in bids and proposals to political subdivision of the state: Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury: Non-collusive bidding certification:
 - (a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization under penalty of perjury, that to the best of knowledge and belief:
 - (1) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - (3) No attempt has been made or will be made by the bidder to induce any other person, Partnership or corporation to submit or not to submit a bid for the purpose of restricting competition."
 - (b) A bid shall not be considered for award nor shall any award be made where (a) (1) (2) and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where (a) (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs, covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph one (a).

 - 2. Any bid hereafter made to any political subdivision of the state or any public department agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation or local law, and where such bid contains the certification referred to in subdivision one of the section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.
- III. The bidder certifies that he is aware of, and will comply with, the provisions of the State Labor law applicable to independent contractors regarding conditions of employment, including payment of minimum wages, if this bid results in a labor and material type construction contract.

Authorized Signature _____ Title _____

Printed Name _____ Date _____

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

IRAN DIVESTMENT ACT

**Certification
Pursuant to Section 103-g
of New York State General Municipal Law**

- A. By submission of this bid/proposal or by assuming the responsibility of a Contract awarded hereunder, the Bidder/Contractor (or any assignee) certifies that it is not on the “Entities Determined to Be Non-Responsive Bidders/Offerors Pursuant to the New York State Iran Divestment Act of 2012” list (Prohibited Entities List) posted on the OGS website at <http://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf> and further certifies that it will not utilize on such Contract, any subcontractor that is identified on the Prohibited Entities List. Additionally, Bidder/Contractor is advised that should it seek to renew or extend a contract awarded in response to the solicitation, it must provide the same certification at the time the Contract is renewed or extended.

- B. During the term of the Contract, should the Genesee Valley BOCES receive information that a person (as defined in State Finance Law §165-a) is in violation of the above referenced certifications, the Genesee Valley BOCES will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then the Genesee Valley BOCES shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, seeking compliance, recovering damages, or declaring the Contractor in default.

- C. The Genesee Valley BOCES reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

Signature

Printed Name

Title

Company Name (printed)

Date

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

Bidder's Customer References

SOUTH ANIMAL SCIENCE SUPPLIES BID

Bidders are required to provide 3 customer references from New York State school districts, BOCES, or public bodies for whom bidder has supplied similar products and/or services to those requested in this bid.

Please Print

Company Name: _____

Customer Name: _____

Address: _____

Contact Person: _____

E-mail: _____ Phone: _____

Customer Name: _____

Address: _____

Contact Person: _____

E-mail: _____ Phone: _____

Customer Name: _____

Address: _____

Contact Person: _____

E-mail: _____ Phone: _____

**Board of Cooperative Educational Services
Genesee-Livingston-Steuben-Wyoming Counties**

**NON-BIDDERS RESPONSE FORM
SOUTH ANIMAL SCIENCE SUPPLIES BID**

The Genesee Valley BOCES is interested in the reasons why prospective bidders chose not to submit a bid. If you are NOT submitting a bid for this request, please indicate the reason(s) by circling one or more of the applicable items below and return this form to us. You may fax, email, or mail as listed below. Thank you for your consideration.

1. Unable to bid at this time, but would like to receive future bid proposals.
2. Items or materials are not manufactured by us or not available to our company. Please remove our name from your list as identified in number 10 below.
3. Materials or items we have to offer do not fully meet all the requirements or standards specified.
4. Multiplicity of delivery or service points.
5. Delivery quantities are too small.
6. We cannot meet the time of delivery of items or materials specified.
7. Insufficient time allowed for preparation and submission of bid.
8. Specifications not clearly understood or applicable (too vague, too rigid, etc.)
9. Other reasons: _____
10. You may remove our name from the bid list for: (circle choice below if applicable)
 - a. This commodity group
 - b. This item or material
 - c. All bids

Company Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Authorized Signature: _____

Date: _____

Send this form to Brenda Burg either by email, fax or mail.

Email: adminpurch@gvboces.org

Mailing Address: Genesee Valley BOCES

Attn: Brenda Burg

80 Munson St.

LeRoy, NY 14482

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶	<input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
			-				-			
or										
Employer identification number										
			-							

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

<u>Item Number</u>	<u>Item Description/Specification</u>	<u>Vendor Reference</u>	<u>Unit of Measure</u>	<u>Quantity Reported</u>	<u>Unit Price</u>	<u>Total Bid</u>
115	REPTILES					
00042S	FROZEN PINKIES, REPTILE FEED, PKG OF 10	_____	PKG	8.00	_____	_____
00043S	MEALWORMS LIVE, CONTAINER OF 50	_____	EA	7.00	_____	_____
00044S	HEAT LAMP, REPTILE, 100 WATT	_____	EA	6.00	_____	_____
00045S	SPOT LAMP, BASKING, 100 WATT, ZOO MED	_____	EA	5.00	_____	_____
00046S	POWDER, REP-CAL, CALCIUM WITH VITAMIN D3, 3 OZ. CAN	_____	CAN	3.00	_____	_____
00047S	SNAKE BEDDING, ASPEN	_____	BRK	5.00	_____	_____
00048S	CLAMP LAMP, DELUXE, DIMMABLE, BLACK	_____	EA	2.00	_____	_____
00049S	DOME LIGHT FIXTURE, REFLECTIVE, ZILLA PREMIUM, 5.5"	_____	EA	3.00	_____	_____
00050S	DOME LIGHT FIXTURE, REFLECTIVE, ZILLA PREMIUM, 8.5"	_____	EA	3.00	_____	_____
00052S	CRICKETS, LIVE, 25/PKG	_____	PKG	10.00	_____	_____
00053S	CRICKET CARE, 10 OZ	_____	EACH	6.00	_____	_____
00054S	CRICKET DRINK WITH CALCIUM, 16 FL OZ	_____	EACH	6.00	_____	_____
00055S	CRICKET HIGH CALCIUM DIET, FLUKER'S, 11.5 OZ	_____	EACH	6.00	_____	_____
00056S	WAXWORM LIVE, 50 COUNT	_____	PKG	7.00	_____	_____
00057S	MEALWORMS LIVE, SUPER, 50 COUNT	_____	PKG	7.00	_____	_____
00058S	FROZEN SMALL FUZZIES, REPTILE FEED, PKG OF 10	_____	PKG	6.00	_____	_____
00064S	BEDDING, REPTILE, ECO EARTH, 24 QT OR LARGER, VENDOR STATE SIZE OF PKG	_____	PKG	5.00	_____	_____
00065S	BEDDING, REPTILE, REPTISAND, 10-40 LB , VENDOR STATE WEIGHT OF PKG	_____	PKG	5.00	_____	_____

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
00066S	HEATING PAD, REPTILE ENCLOSURE, 20 GALLON	_____	EACH	4.00	_____	_____
00067S	HEATING PAD, REPTILE ENCLOSURE, 10 GALLON	_____	EACH	4.00	_____	_____
00068S	BULB, REPTILE, 5.0 UVB	_____	EACH	4.00	_____	_____
00069S	BULB, REPTILE, 10.0 UVB	_____	EACH	4.00	_____	_____
00070S	BULB, REPTILE BASKING, 150 W	_____	EACH	10.00	_____	_____
00071S	BULB, REPTILE BASKING, 75 W	_____	EACH	10.00	_____	_____
00072S	BULB, REPTILE, NIGHT TIME, 75 W	_____	EACH	5.00	_____	_____
00073S	DOUBLE DOME LIGHT FIXTURE, REPTILE (TALL)	_____	EACH	4.00	_____	_____
00074S	HEAT EMITTER, REPTILE, CERAMIC, 100 W	_____	EACH	8.00	_____	_____
00075S	THERMOMETER HUMIDITY GAUGE	_____	EACH	12.00	_____	_____
00076S	REPTILE MISTER/FOGGER	_____	EACH	4.00	_____	_____
00138S	FROZEN RAT PUPS, REPTILE FEED, PACKAGE OF 10	_____	PKG	6.00	_____	_____
00160S	HEAT EMITTER, REPTILE, CERAMIC, 75 W	_____	EA	8.00	_____	_____
	Substitute (Please Specify) _____					

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

<u>Item Number</u>	<u>Item Description/Specification</u>	<u>Vendor Reference</u>	<u>Unit of Measure</u>	<u>Quantity Reported</u>	<u>Unit Price</u>	<u>Total Bid</u>
138	MEDICATIONS					
00038S	DEWORMER, HORSE, SAFEGUARD	_____	TUBE	4.00	_____	_____
00039S	DEWORMER, HORSE, ZIMECTRIN	_____	TUBE	4.00	_____	_____
1381S	IVERMECTIN, POUR-ON, FOR CATTLE - 1 LITER	_____	LI	2.00	_____	_____
2101S	SAFE GUARD GOAT WORMER, 50 ML	_____	EA	4.00	_____	_____
2135S	RED KOTE, DR. NAYLOR'S	_____	EA	2.00	_____	_____
2275S	PFI-PEN G PENICILLIN	_____	EA	2.00	_____	_____
2280S	DRESSING SPRAY - BLU-KOTE WOUND	_____	EACH	6.00	_____	_____
2281S	VETERICYN WOUND AND SKIN CARE	_____	16OZ	11.00	_____	_____
2295S	IVOMEK INJECTABLE FOR CATTLE/ SWINE 50cc NO GENERIC BRANDS, NO SUBSTITUTIONS	_____	EA	6.00	_____	_____

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

<u>Item Number</u>	<u>Item Description/Specification</u>	<u>Vendor Reference</u>	<u>Unit of Measure</u>	<u>Quantity Reported</u>	<u>Unit Price</u>	<u>Total Bid</u>
141	SMALL ANIMAL SUPPLIES					
00081S	HAMMOCKS, CAGE, FERRET/SMALL CRITTER	_____	EACH	8.00	_____	_____
00082S	GRASS MATS, WOVEN, SMALL MAMMAL	_____	EACH	14.00	_____	_____
00083S	PET IGLOO HIDEOUTS, SMALL	_____	EACH	4.00	_____	_____
00084S	PET IGLOO HIDEOUTS, LARGE	_____	EACH	8.00	_____	_____
00085S	ANIMAL CHEWS, WARE, WILLOW PRETZEL STICKS,	_____	PKG	14.00	_____	_____
00086S	LAVA BLOCKS CHEW TOYS	_____	EACH	28.00	_____	_____
00087S	WILLOW BRANCH BALL, WARE	_____	EACH	43.00	_____	_____
00088S	DOG DISH, STAINLESS STEEL, 2 QT	_____	EACH	10.00	_____	_____
00089S	DOG DISH, STAINLESS STEEL, 3 QT	_____	EACH	10.00	_____	_____
00090S	DOG TOY, KONG CLASSIC, MEDIUM	_____	EACH	7.00	_____	_____
00091S	DOG TOY, KONG CLASSIC, LARGE	_____	EACH	7.00	_____	_____
00092S	DOG TOY, KONG CLASSIC, X LARGE	_____	EACH	7.00	_____	_____
00113S	CHIN-SPRINT WHEEL, 15", GREEN *NO SUBSTITUTE*	_____	EACH	3.00	_____	_____
00114S	RAMP COVER, APPROX 16" X 6.5"	_____	EACH	10.00	_____	_____
00115S	TIP & TREAT DISPENSER	_____	EACH	5.00	_____	_____
00116S	STAR FORAGE CUP	_____	EACH	5.00	_____	_____
00117S	JUNGLE PYRAMID, GREEN	_____	EACH	4.00	_____	_____
00118S	POUCH, NEST, DELUXE, GREEN	_____	EACH	5.00	_____	_____

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

<u>Item Number</u>	<u>Item Description/Specification</u>	<u>Vendor Reference</u>	<u>Unit of Measure</u>	<u>Quantity Reported</u>	<u>Unit Price</u>	<u>Total Bid</u>
00119S	POUCH, CARRY, TEARDROP, GREY	_____	EACH	5.00	_____	_____
00120S	PERCH, MULT-BRANCH, LARGE	_____	EACH	8.00	_____	_____
00121S	PERCH, MULT-BRANCH, MEDIUM	_____	EACH	8.00	_____	_____
00122S	PLATFORM, SIDE, WOOD, EXTRA LARGE	_____	EACH	8.00	_____	_____
00123S	PLATFORM, CORNER, WOOD, LARGE	_____	EACH	8.00	_____	_____
00124S	TREAT DISPENSER, HANGING	_____	EACH	5.00	_____	_____
00125S	TEEPEE, GRASSY	_____	EACH	8.00	_____	_____
00126S	HIDEOUT, WOOD, EXTRA LARGE	_____	EACH	10.00	_____	_____
00127S	HIDEOUT, WOOD, LARGE	_____	EACH	15.00	_____	_____
00128S	LAMP, GOOSENECK, WITH DOME	_____	EACH	5.00	_____	_____
00129S	TUNNEL, GRASS	_____	EACH	7.00	_____	_____
00130S	TREAT BALL, CHICKEN	_____	EACH	3.00	_____	_____
00131S	FEED BALL, BIRD	_____	EACH	3.00	_____	_____
00132S	TUNNEL, XPAND	_____	EACH	5.00	_____	_____
00137S	LITTER BOX, CORNER, FOR SMALL ANIMALS	_____	EACH	7.00	_____	_____
	Substitute (Please Specify) _____					
00143S	FLEX BRIDGE, LARGE	_____	EA	5.00	_____	_____
1410S	WATER BOTTLE: AC-5 LIXIT, AQUARIUM/CAB WATER BTL.; 5 OZ	_____	EACH	7.00	_____	_____
1415S	BOTTLE: AC-10 LIXIT AQUARIUM/ CAGE 10 OZ *** NO SUBSTITUTIONS***	_____	EACH	7.00	_____	_____
1456S	CROCK DISH, CERAMIC 4"	_____	EACH	8.00	_____	_____

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
	Substitute (Please Specify) _____					
1457S	CROCK DISH, CASTED ALUMINUM, SMALL	_____	EA	8.00	_____	_____
1458S	CROCK DISH, CASTED ALUMINUM, MEDIUM	_____	EA	8.00	_____	_____
1459S	CROCK DISH, CASTED ALUMINUM, LARGE	_____	EA	8.00	_____	_____
1460S	CROCK DISH, CASTED ALUMINUM, XLARGE	_____	EA	8.00	_____	_____
1535S	H2O BOTTLES; LIXIT, 1 QT RABBIT ***NO SUBSTITUTIONS***	_____	EACH	25.00	_____	_____
1540S	GUINEA PIG H2O BOTTLES; LIXIT, 16 OZ ***NO SUBSTITUTIONS***	_____	EACH	11.00	_____	_____
1545S	HAMSTER H2O BOTTLES; LIXIT, 8 OZ	_____	EACH	10.00	_____	_____
2765S	LEASH, 5/8", 6', WITH SNAP END	_____	EA	10.00	_____	_____
	Substitute (Please Specify) _____					

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
142	GROOMING UTENSILS/SUPPLIES					
00028S	GREYHOUND COMB Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
00133S	BLADES, #10, FULL TOOTH, ANDIS OR EQUAL Substitute (Please Specify) _____	_____	EACH	7.00	_____	_____
1555S	CLIPPERS: ANDIS SUPER AGC - CORDLESS, RECHARGABLE	_____	EA	3.00	_____	_____
1625S	RAKE: LONG TOOTH UNDERCOAT RAKE Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
1760S	NAIL TRIMMER PLIER, RESCO, EXTRA LARGE	_____	EA	12.00	_____	_____
1825S	NAIL TRIMMER; SCISSOR TYPE - BIRDS/RODENTS Substitute (Please Specify) _____	_____	EA	12.00	_____	_____
1950S	UNDER RAKE COMB; MILLERS FORGE4-1/2" WIDE	_____	EA	5.00	_____	_____
1995S	FLEA COMB; E-Z GLIDER, 6-1/2"L WITH HANDLE	_____	EA	12.00	_____	_____
2030S	THINNING SHEARS; DIAMOND ICE, 5" BLENDER, STAINLESS STEEL **NO SUBSTITUTIONS**	_____	EA	8.00	_____	_____
2180S	EAR CLEANER, PRO EAR - LIQUID - GALLON	_____	GAL	3.00	_____	_____
2825S	GROOMING TOWELS: 40" X 20" Substitute (Please Specify) _____	_____	EACH	20.00	_____	_____
2900S	KWIK STOP BLOOD STOPPER, 6 OZ , POWDER *** NO SUBSTITUTE ***	_____	EA	10.00	_____	_____
2910S	GROOMING NOOSES; BRAIDED NYLON, 18" Substitute (Please Specify) _____	_____	EA	15.00	_____	_____
3230S	KWIK STOP; 1/2 OZ , POWDER * NO SUBSTITUTES*	_____	EA	10.00	_____	_____

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
3275S	TUB NOOSE; HEAVY DUTY, CUSTOM CABLE Substitute (Please Specify) _____	_____	EA	4.00	_____	_____
3495S	CLIPPERS, ANDIS, SUPER, 2-SPEED, AGC2 PRO CLIP ULTRA EDGE, WITH #10 BLADE (or 7F BLADE)	_____	EA	2.00	_____	_____
3520S	BLADES, #4f, FULL TOOTH, 3/8", ANDIS OR EQUAL Substitute (Please Specify) _____	_____	EA	3.00	_____	_____
3526S	BLADES, #7 SKIP TOOTH, ANDIS - OR EQUAL Substitute (Please Specify) _____	_____	EA	3.00	_____	_____
3530S	BLADES, #5F, FULL TOOTH, ANDIS OR EQUAL Substitute (Please Specify) _____	_____	EA	3.00	_____	_____
3535S	BLADES, 7F, FULL TOOTH, ANDIS OR EQUAL Substitute (Please Specify) _____	_____	EA	3.00	_____	_____

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
143	MEDICAL EQUIPMENT					
00007S	SYRINGES, DISPOSABLE, MONOJECT PLASTIC, LUERLOCK HUB, 3ML/CC	_____	BOX	7.00	_____	_____
	Substitute (Please Specify) _____					
00008S	SYRINGES, DISPOSABLE, MONOJECT PLASTIC, LUERLOCK HUB, 12 ML/CC	_____	BOX	7.00	_____	_____
	Substitute (Please Specify) _____					
00094S	SYRINGES, TWIST-ON, 1 M/CC	_____	BOX	7.00	_____	_____
2315S	HEMOSTATS; STRAIGHT, NON - LOCKING, 5-1/2"	_____	EA	7.00	_____	_____
	Substitute (Please Specify) _____					
2835S	SCALPEL, SURGICAL W/HANDLE	_____	EA	7.00	_____	_____
	Substitute (Please Specify) _____					

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

<u>Item Number</u>	<u>Item Description/Specification</u>	<u>Vendor Reference</u>	<u>Unit of Measure</u>	<u>Quantity Reported</u>	<u>Unit Price</u>	<u>Total Bid</u>
144	ANIMAL FOOD					
00033S	FEED- HORSE- SENTINEL SENIOR	_____	50LB	40.00	_____	_____
00036S	LAYENA PELLETS, 50# BAG	_____	50LB	156.00	_____	_____
00051S	CHINCHILLA FEED, MAZURI, 50# BAG	_____	50LB	19.00	_____	_____
00060S	POULTRY SCRATCH GRAIN, 50 LB BAG	_____	BAG	100.00	_____	_____
00061S	HEDGEHOG FOOD, 1-5 LB BAG, VENDOR STATE SIZE OF BAG	_____	BAG	16.00	_____	_____
00062S	TIMOTHY/GRASS HAY BALE, VENDOR STATE SIZE/WEIGHT OF BALE	_____	BALE	350.00	_____	_____
00063S	TREATS, SMALL ANIMAL, FREEZE DRIED, OXBOW SIMPLE REWARDS, STRAWBERRY, 3 OZ PKG	_____	PKG	30.00	_____	_____
00077S	TREATS, SMALL ANIMAL, BAKED, OXBOW SIMPLE REWARDS, CRANBERRY, 3 OZ PKG	_____	PKG	20.00	_____	_____
00078S	TREATS, SMALL ANIMAL, KAYTEE HEALTHY TOPPINGS, PAPAYA, 2.5 OZ PKG	_____	PKG	20.00	_____	_____
00079S	DOG BISCUITS, SPORTMIX, VARIETY, 20 LB PKG	_____	PKG	10.00	_____	_____
00080S	DOG TREATS, SUNSHINE MILLS BEEF JERKY BITES, 25 OZ PKG	_____	PKG	15.00	_____	_____
00093S	HOG PELLETS, 50# BAG	_____	EACH	20.00	_____	_____
00097S	TURTLE FOOD, TETRA, REPTOMIN, FLOATING FOOD STICKS, 1.43 LB BUCKET	_____	EACH	5.00	_____	_____
00098S	TORTOISE FOOD, LS DIET, MAZURI, 25 LB BAG	_____	BAG	6.00	_____	_____
00099S	ALPACA FEED, BLUE SEAL, 50 LB BAG	_____	BAG	25.00	_____	_____
00100S	HORSE TREATS, APPLE AND OATS, 15 LB BAG	_____	BAG	5.00	_____	_____
00101S	ZOOPRO HEDGEHOG ESSENTIAL, 1.75 PKG	_____	PKG	16.00	_____	_____
00102S	SUGAR GLIDER TREAT, VARIETY PACK	_____	EACH	20.00	_____	_____

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

<u>Item Number</u>	<u>Item Description/Specification</u>	<u>Vendor Reference</u>	<u>Unit of Measure</u>	<u>Quantity Reported</u>	<u>Unit Price</u>	<u>Total Bid</u>
00103S	NECTAR PODS, PINEAPPLE	_____	EACH	15.00	_____	_____
00104S	BLACK SOLDIER FLY LARVAE, DRIED, 1.5 OZ PKG	_____	PKG	15.00	_____	_____
00105S	WAX SNAX, DRIED WAX WORMS, 1 OZ PKG	_____	PKG	15.00	_____	_____
00106S	DRIED MEALWORMS TREAT, 2.8 OZ PKG	_____	PKG	20.00	_____	_____
00107S	HERBIVORE STICKS, 4 OZ PKG	_____	PKG	10.00	_____	_____
00108S	APPLE WOOD CHEW TREATS, 20 PIECE BUNDLE	_____	PACK	10.00	_____	_____
00109S	WILLOW BUNDLE	_____	EACH	10.00	_____	_____
00110S	MUNCHERS MARIGOLD & TIMOTHY CHEW BALLS	_____	EACH	10.00	_____	_____
00111S	CHEW STACK	_____	EACH	10.00	_____	_____
00112S	TIMOTHY HAY CUBES, 50 LB BAG	_____	BAG	10.00	_____	_____
00134S	MEALWORM, DRIED, FOR CHICKENS, LARGE, 5# BAG	_____	BAG	8.00	_____	_____
	Substitute (Please Specify) _____					
00139S	SUGAR GLIDER FEED, SUNSEED, VITA PRIMA, 28 OZ BAG	_____	BAG	20.00	_____	_____
00140S	SUGAR GLIDER FEED, INSTANT HPW, HONEY & FRUIT, 1 LB BAG	_____	BAG	15.00	_____	_____
00141S	SUGAR GLIDER FEED, NECTAR PODS, VARIETY, 5 PACK	_____	PACK	20.00	_____	_____
00142S	SUGAR GLIDER FEED, EXOTIC NUTRITION CRITTER SELECTS FLOWER TREATS, 3 PACK	_____	PACK	15.00	_____	_____
00144S	NECTAR PODS, VARIETY 4 PACK (MELON, PINEAPPLE, MANGO, HONEY) EXOTIC NUTRITION	_____	EA	20.00	_____	_____
2300S	TRACE MINERAL SALT BLOCK 50#	_____	EA	10.00	_____	_____
	Substitute (Please Specify) _____					
2390S	IAMS CAT FOOD, 20 LBS/BAG - OR EQUAL	_____	BAG	25.00	_____	_____

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
2395S	RABBIT FEED, 50 LBS/BAG, 18%, BLUE SEAL TOP HUTCH, **NO SUBSTITUTIONS**	_____	BAG	85.00	_____	_____
2400S	GUINEA PIG FOOD, 50 LBS/BAG - Substitute (Please Specify) _____	_____	BAG	12.00	_____	_____
2405S	HAMSTER FOOD, 50 LBS/BAG Substitute (Please Specify) _____	_____	BAG	5.00	_____	_____
2410S	FERRET FOOD, 18 LBS/BAG, MARSHALL	_____	BAG	8.00	_____	_____
2411S	MOUSE FOOD; MAZURI, 9F, CHUNX, 50# BAG Substitute (Please Specify) _____	_____	BAG	5.00	_____	_____
2420S	CHIN CHOW, 25 LBS/BAG Substitute (Please Specify) _____	_____	BAG	19.00	_____	_____
2430S	KITTEN FOOD, IAMS, 20 LBS/BAG Substitute (Please Specify) _____	_____	BAG	14.00	_____	_____
2479S	SHEEP MINERALS, 50# Substitute (Please Specify) _____	_____	EA	5.00	_____	_____
2480S	GOAT/SHEEP FEED;16% PROTEIN, 50 LBS/BAG Substitute (Please Specify) _____	_____	BAG	60.00	_____	_____
3730S	LAMB MILK REPLACER - LAND-O-LAKES BRAND - NO SUBSTITUTIONS - NEEDS TO BE MILK, NOT SOY	_____	BAG	2.00	_____	_____

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
146	LARGE ANIMAL SUPPLIES					
00025S	RUBBER FEEDER PAN - 2 GALLON	_____	EA	5.00	_____	_____
	Substitute (Please Specify) _____					
00026S	RUBBER FEEDER PAN - 5 GALLON	_____	EA	5.00	_____	_____
	Substitute (Please Specify) _____					
00027S	BARREL WITH HINGED COVER AND WHEELS; 30 - 50 GALLON	_____	EA	2.00	_____	_____
	Substitute (Please Specify) _____					
00040S	HALTER, SHEEP/GOAT, WITH LEAD	_____	EA	5.00	_____	_____
00041S	TANK DE-ICER, ELECTRIC PLUG IN, WATER HEATER FOR TANK/TUB, 1500 WATT	_____	EA	5.00	_____	_____
00059S	HALTER, HAMILTON, PONY - AVERAGE MINI/DONKEY, *NO SUBSTITUTIONS*	_____	EACH	2.00	_____	_____
1490S	FEEDER; LARGE VOLUME, RUBBER FIBER, 15 GALLON, FORTEX	_____	EACH	5.00	_____	_____
2710S	HALTER; CATTLE ROPE, HEAVY DUTY NYLON	_____	EA	2.00	_____	_____
	Substitute (Please Specify) _____					
2870S	ELASTRATOR RINGS	_____	PK	1.00	_____	_____
	Substitute (Please Specify) _____					
2885S	PITCH FORK; HAY, 5 TINE, 4-1/2"	_____	EA	5.00	_____	_____
	Substitute (Please Specify) _____					
2886S	MANURE FORK, PLASTIC, "HORSE", SUPER/DURA FORK	_____	EACH	5.00	_____	_____
2895S	SHOVEL - GRAIN SCOOP, ALUMINUM, 14 1/2" X 17 3/4"	_____	EA	10.00	_____	_____
	Substitute (Please Specify) _____					
3095S	TAG MARKING PENS; ALL-FLEX, 2 IN 1	_____	EA	2.00	_____	_____
	Substitute (Please Specify) _____					
3100S	HEAT LAMP; BULB SAVER	_____	EA	5.00	_____	_____

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
	Substitute (Please Specify) _____					
3105S	ELECTRIC CLEAR INFRARED BULBS, 250 WATTS	_____	EA	11.00	_____	_____
	Substitute (Please Specify) _____					
3780S	HEAT LAMPS WITH GUARDS	_____	EA	15.00	_____	_____
	Substitute (Please Specify) _____					
3875S	3" SERRATED BLADE HOOF SHEARS FOR GOATS AND SHEEP, ROUNDED, MATCHED, WITH HANDLE LOCK	_____	EA	3.00	_____	_____
	Substitute (Please Specify) _____					
3880S	BRITISH SLIP LEADS, 6' X 1/4"	_____	EA	7.00	_____	_____
	Substitute (Please Specify) _____					

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
20	CLEANERS/DEODORIZERS/DISINFECTANTS					
00030S	LINT ROLLER - PET - GIANT - EVERCARE	_____	EACH	4.00	_____	_____
00031S	LINT ROLLER - REFILL- PET - GIANT- EVERCARE	_____	EACH	20.00	_____	_____
00032S	NOZZLE - HOSE SPRAY- PISTOL TYPE- PLASTIC COATED METAL	_____	EACH	10.00	_____	_____
1680S	WATER HOSE, COMMERCIAL, BRASS, 5/8" X 50'	_____	EA	2.00	_____	_____
	Substitute (Please Specify) _____					
1790S	LAUNDRY SOAP - POWDERED - 36#/BOX	_____	BOX	5.00	_____	_____
	Substitute (Please Specify) _____					
2050S	HOT WATER HOSE; HEAVY DUTY, BRASS, 5/8" X 50'	_____	EA	2.00	_____	_____
	Substitute (Please Specify) _____					
2520S	BLEACH, REGULAR - GALLON	_____	GAL	5.00	_____	_____
	Substitute (Please Specify) _____					
3080S	BARN BROOM; HEAVY DUTY, PLASTIC BRISTLE	_____	EA	5.00	_____	_____
	Substitute (Please Specify) _____					
3081S	STRAW BROOM	_____	EA	10.00	_____	_____
	Substitute (Please Specify) _____					
3082S	PUSH BROOM, SMOOTH SURFACE	_____	EACH	5.00	_____	_____
3085S	BROOM HANDLES; 54" - THREADED - METAL THREAD	_____	EA	5.00	_____	_____
	Substitute (Please Specify) _____					

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
29	MISCELLANEOUS					
00021S	DECK SCREWS, TORX HEAD, 2" Substitute (Please Specify) _____	_____	LB	2.00	_____	_____
00029S	TAPE, GREY DUCT, 2' , 55' Substitute (Please Specify) _____	_____	ROLL	13.00	_____	_____
00037S	DIATOMACEOUS EARTH, 50# BAG Substitute (Please Specify) _____	_____	BAG	3.00	_____	_____
00095S	GLOVES, NITRILE, DISPOSABLE, TEAR & CHEMICAL RESISTANT, MEDIUM, 100/BOX Substitute (Please Specify) _____	_____	BXHU	9.00	_____	_____
00096S	GLOVES, NITRILE, DISPOSABLE, TEAR & CHEMICAL RESISTANT, SMALL, 100/BOX Substitute (Please Specify) _____	_____	BXHU	9.00	_____	_____
10782S	GLOVES; WORK, LEATHER/CANVAS Substitute (Please Specify) _____	_____	PAIR	10.00	_____	_____
2890S	BALING TWINE, 7200 NEW HOLLAND, 2 BALLS/PKG Substitute (Please Specify) _____	_____	PK	4.00	_____	_____
3290S	1 QT. SPRAYER WITH ML/OZ DILUTION RATIOS; ASSORTED COLORS Substitute (Please Specify) _____	_____	EA	4.00	_____	_____
3295S	DOUBLE END CHAIN SNAPS; 3/8" Substitute (Please Specify) _____	_____	EA	64.00	_____	_____
3360S	TRIGGER SPRAY BOTTLE; OVC, 32 OZ Substitute (Please Specify) _____	_____	EA	10.00	_____	_____
3912S	GLOVES, NITRILE, DISPOSABLE, TEAR & CHEMICAL RESISTANT, LARGE, 100/BOX Substitute (Please Specify) _____	_____	BXHU	9.00	_____	_____

GENESEE VALLEY BOCES
Bid Request Compilation and Vendor Response Form

Bid: 2425 SOUTH ANIML SCR SOUTH ANIMAL SCIENCE

Vendor Name _____

Item Number	Item Description/Specification	Vendor Reference	Unit of Measure	Quantity Reported	Unit Price	Total Bid
807	BEDDING/LITTER					
00135S	BEDDING, SMALL ANIMAL, OXBO PURE COMFORT OR EQUAL, 28L Substitute (Please Specify) _____	_____	BAG	100.00	_____	_____
00136S	BEDDING, SMALL ANIMAL, OXBO PURE COMFORT OR EQUAL, 56L Substitute (Please Specify) _____	_____	BAG	100.00	_____	_____
001375S	BEDDING AND LITTER, ALL-PURPOSE, FRESH & CLEAN, MARSHALL, 20 LB BAG	_____	BAG	150.00	_____	_____
2441S	LABOR SAVER PELLETS, 50# BAG	_____	BAG	50.00	_____	_____
2495S	SCOOPING LITTER, 50 LBS/BAG, PESTEL Substitute (Please Specify) _____	_____	BAG	30.00	_____	_____
2496S	CAT LITTER, CLUMPING, EASY CLEAN, BAKING SODA, PESTELL, 40 LB BAG	_____	BAG	30.00	_____	_____
2500S	PINE SHAVINGS Substitute (Please Specify) _____	_____	BALE	550.00	_____	_____
2501S	WOOD SHAVINGS, FINE, 3.25 CUBIC FEET	_____	EA	650.00	_____	_____
2735S	CHINCHILLA DUST - 3# PKG Substitute (Please Specify) _____	_____	PKG	5.00	_____	_____
Bid Item Count: 205					Total	_____